

# DRAFT

## VA Chess Federation

### Minutes of the Annual Meeting of the Membership

**Date/Time:** Saturday, August 31, 2024, Glen Allen, VA at 9 AM to 10:10 AM

**Location:** At the Hilton Garden Inn-Innsbrook, site of the 2024 Virginia Closed, with authorized members attending via Zoom.

### AGENDA

**Call to Order:** Executive Secretary Mike Hoffpauir called the meeting to order at 9:01 am. President Chrisney was not present (he joined much later due to internet problems).

**Establish Quorum:** At least 14 members were required to attend in person or online and who are of voting age in accordance with the VCF's Bylaws. A Quorum was NOT established.

**Attendance (Enclosure 1):** There were 10 members initially present. Macon Shibut and Adam Chrisney joined partway through the meeting, bringing the total to 12 but still short of the required 14 for a Quorum. Three members attended via Zoom (see Enclosure 1); the remainder were onsite. Because of the lack of a Quorum, no official business requiring motions or voting could be conducted during the meeting.

**Approval of the Minutes** of the 2023 Annual Meeting: Deferred.

### Old Business:

1. ***President's Report*** (Adam Chrisney). Not available.
2. ***Treasurer's Report*** (Mike Hoffpauir). VCF Treasurer Mike Hoffpauir provided a written report that is enclosed as an Attachment to these minutes. He noted that the VCF's taxes were up to date and that the organization has been using Form 990-EZ for the past 2 years, requiring a CPA to validate and transmit the tax form to the IRS (it cannot be mailed). Mike also noted that the VCF Newsletter typically costs between \$700 and \$800 per issue. VCF Editor, Macon Shibut, said that his equipment and software were holding up well.
3. ***Membership Report.*** Mike Hoffpauir noted that Georgina was out of town and referred to the Treasurer's report (Quorum Section of Enclosure 2) which has some details about memberships.
4. ***Tournament Reports.*** Mike Hoffpauir thanked Anand Dommalapati, Robby Jackson, and Hampton Roads Chess for hosting multiple tournaments that contribute to the VCF Cup in addition to the events the VCF organized (Virginia Open, Northern Virginia Open, Fredericksburg Open, etc.).
  - VA Scholastic & College Chess Championships, 2024-25 ... Plans are in motion to hold the tournament in Charlottesville, VA at the same High School (Monticello) where the event has been held in the past.

### New Business:

1. ***"Tournament Fratricide" in VA.*** Mike Hoffpauir noted a trend for some larger tournaments (e.g., prize funds \$3,500) to be competing for the same event dates. This has occurred at least

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twice in the past year. VCF President Adam Chrisney got involved in working to quell the most recent issue in early August when two tournaments were scheduled in VA Beach and Northern VA that cater to the same set of players. The VA Beach event was scheduled first, and the organizer in Northern VA didn't see the overlap as a problem. Adam's communications stressed collaboration. Several members noted that "we can do better advertising events", with VCF Editor Macon Shibut observing that there are rarely ads in the Newsletter about upcoming tournaments.

2. **Election of Officers:** There was no election of officer at the 2024 meeting because a Quorum was not established. The current officers shown in the table below (copied from the VCF web page) will continue in their current roles for another year unless a special meeting is called.<sup>1</sup>

Position: Name of Officer	From
VCF President: Senior TD Adam Chrisney	Burke
VCF Vice President: Michael Callaham	Richmond
Executive Secretary: NTD/IA Mike Hoffpauir	Yorktown
Member-at-Large: Associate National TD Robby Jackson	Virginia Beach
Member-at-Large: Todd Hammer	Alexandria

3. The meeting broke up at about 10:10.

Mike Hoffpauir  
VCF Executive Secretary

**Enclosure 1:** List of 2024 Attendees (picture of sign-in sheet provided by the Executive Secretary)

**Enclosure 2:** Treasurer's / Exec Secretary's Report

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<sup>1</sup> [https://vachess.org/officers\\_and\\_directors\\_files/OandD.htm](https://vachess.org/officers_and_directors_files/OandD.htm), copied on 8/31/2024 at 11:22 PM.

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Enclosure 1: List of 2024 Attendees.

VCF Annual Meeting Attendance Sheet	
Name (Print)	Signature
1 MIKE Hoffpauir	<i>[Signature]</i>
2 ANAND DOMMALAPATI (PERSON)	<i>[Signature]</i>
3 Robert Jackson	<i>[Signature]</i>
4 ROBERT GETTY	<i>[Signature]</i>
5 KARL HECK	(online attendee) <i>[Signature]</i>
6 Cheryl Havens	<i>[Signature]</i>
7 Michael Burrus	(online attendee) <i>[Signature]</i>
8 John Fontairo	<i>[Signature]</i>
9 Michael Callahan	<i>[Signature]</i>
10 VENKATA KRISHNAN	<i>[Signature]</i>
11 Macon Shibut	
12 Adam Chrisney	on line
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The names of the VCF members on this sheet are:

- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| 1. Mike Hoffpauir (in person)       | 9. Michael Callahan (in person)     |
| 2. Anand Dommalapati (in person)    | 10. Venkata Krishnan (in person)    |
| 3. Robert Jackson (in person)       | 11. Macon Shibut (in person)        |
| 4. Robert Getty (in person)         | 12. Adam Chrisney (online via Zoom) |
| 5. Karl Heck (online via Zoom)      |                                     |
| 6. Cheryl Havens (in person)        |                                     |
| 7. Michael Burrus (online via Zoom) |                                     |
| 8. Jon Fontairo (in person)         |                                     |

*Note: The Executive Secretary verified the currency of all attendee's VCF memberships.*

# DRAFT

## Enclosure 2: Treasurer's Report

### Virginia Chess Federation, Inc.

405 Hounds Chase  
Yorktown, VA 23693-3356

Aug 30, 2024

To: Members and Board of the Virginia Chess Federation (VCF)

**Subject: Executive Secretary and Treasurer's Report for Annual VCF Meeting**

Mr. President and fellow VCF Members:

1. **Quorum.** In accordance with Article 3 (Membership), Section 5 (Quorum), the presence of 5% of the voting age members residing in VA is necessary to constitute a quorum. On the date that a Quorum was taken, 7 days before the Annual Meeting, there were 475 active VCF members who are Virginia residents. Of these 475 active members, 273 are of voting age. Five-percent (5%) of 273 is 13.65; therefore, **for our 2024 Annual Meeting our Quorum is 14 members present.**
2. **VCF Finances.** The following data is current as of Aug 30, 2024, at 5 PM eastern time.
  - a. **Accounts with Financial Institutions.** The VCF has 4 accounts—2 with Wells Fargo and 2 with PayPal.

Financial Institution	Balance	Remarks
Wells Fargo	\$38,883.72	VCF Business Checking Account
Wells Fargo	\$1,748.54	VCF Business Savings Account
PayPal	\$2,075.30	This is the account that receives entry fees for all VCF memberships and all VCF events except the State Scholastic Championships. I will be transferring this money to the Checking Account after the entries and withdrawals settle from the VA Closed.
PayPal (Scholastic)	\$375.50	This account supports the State Scholastic Championships. A few weeks after the tournament is over and all refunds have been processed, I transfer almost all of the funding into the VCF Business Checking Account.

- b. **Federal Taxes.** The VCF is current on all tax paperwork. For the past two years we have been filing the IRS Form 990-EZ, as we are no longer eligible to file form 990-N. Our next filing is due by the middle of December. I have a local CPA firm in Newport News, VA, that I work with to make the filing. The CPA's name is Ms. Maria Negron, and she is a partner in the accounting firm MOR Consulting (CPA firm). It generally costs us about \$250 to go through the process of preparing and submitting our taxes.

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- c. **Virginia Matters.** I filed the VCF's annual report to the Virginia State Corporation Commission (SCC) in early August. The report is always about 1 year "out of synch" with the VCF's business cycle because we elect officers and directors in our Annual Meeting (each September), but the SCC report is due by the end of August.
  - d. **Donations and Assistance to Schools/Clubs.** As of Aug 29<sup>th</sup>, the VCF has received \$1,160 in donations since Sept 1, 2023. This is the largest amount since 2019, when we took in \$2,375. The donations we receive provide a strong ability to support local schools and clubs by donating chess sets, usually about 100-150 each year. In fact, this weekend we'll be donating another 50 or so to the Hampton Roads Chess Association, which they distribute to the local community.
  - e. **Support to Virginians Representing the Commonwealth in Chess Activities.** In the past business year, the VCF paid out \$5,000 to support the 10 Virginians who represented the Commonwealth in the State Champion Invitationals held every year during the US Open. Next year's US Open is in Wisconsin, so we will only be supporting our Primary Representatives. This past year, because the US Open was in Virginia (Norfolk), we were able to send both our Primary and Alternate Representatives.
3. **VCF Cup.** The VCF Cup Results from 2022 through 2024 are posted on the VCF website. We owe a big thanks to organizers like Anand Dommalapati, Tina Schweiss, and Robby Jackson, whose events contribute to the prize fund. I will be paying out checks to players who are attending the VA Closed this weekend then mailing the remainder next week or over the weekend.

The information in this document is true to the best of my knowledge.



Michael E. Hoffpauir  
Executive Secretary & Treasurer  
VA Chess Federation